

## MARRIAGE LICENSE

Both parties must be present to **apply for the marriage license** in person at Room 207, Payne County Courthouse. Our office is open from 8:00 a.m. to 5:00 p.m. Monday to Friday and we are open during the lunch hour. We are closed holidays. You will receive the marriage license at the time you apply for it. It will take approximately 30 minutes for you to complete the application and for use to prepare the marriage license. **The marriage license is valid for ten days only, the day you receive the license is counted as day one.** 43 O.S. 36, 43 O.S. 6

Both of you will **submit identification** at the time of applying for the marriage license that will state your full name and age. The identification may be a certified copy of your birth certificate, the current driver license or identification card, the current passport or visa, or any other certificate, license, or document issued by or existing pursuant to the laws of any nation or political subdivision thereof accepted as proof of identity and age. Your name, age, town, county, and state will appear on your marriage license. Both of you will be asked to sign the license using the name you will use following the marriage ceremony. 43 O.S. 5

If one or both of you are **under 18 years of age**, you must have consent from a parent or legal guardian. The parent/legal guardian who gives consent must appear with you to sign a consent affidavit. In this circumstance there is a seventy-two hour waiting period before you will receive the marriage license. 43 O.S. 3

If one or both of you are **under 16 years of age**, you must seek approval of a Judge to obtain a marriage license. You should submit a physician's statement verifying that the female is pregnant. The parents or legal guardians of the under 16 applicants must sign a consent affidavit. You should contact a Judge to schedule an appointment in this circumstance. In this circumstance there is a seventy-two hour waiting period before you will receive the marriage license.

The marriage license **cost is \$50.00** payable to the Payne County Court Clerk by cash, check, money order, and bank debit card, VISA, American Express, or MasterCard. The wedding ceremony may be performed in any county in Oklahoma. The fully executed marriage license should be returned to the Payne County Court Clerk office within five days succeeding the performance of the marriage ceremony.

If you have completed **premarital counseling**, bring a copy of the letter of verification when you apply for the marriage license. This document may be in form of a certificate or a letter from the party who conducted the counseling on letterhead verifying your names and that you both attended at least four (4) hours of counseling. The document shall be signed by the counselor or other official verifying the counseling. **This document will be kept by the court clerk when you apply for your marriage license. If you have had premarital counseling, the marriage license cost is \$5.00.**

The **minister performing the ceremony** must have credentials of authority recorded in a county in Oklahoma. If the minister needs to register credentials, this **must be accomplished before the marriage ceremony**. The minister's credentials can be recorded by delivering a copy of the credentials by regular mail or in person at the Payne County Court Clerk Office, Room 207 Payne County Courthouse, 606 South Husband Street, Stillwater, Oklahoma 74074-4044. There is no charge for this service.

Congratulation and best regards,

Lori Allen  
Payne County Court Clerk  
207 Payne County Courthouse  
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